

Documents required for visa application by New Measures (27) related to strengthening border measures

Short term stay (Business purpose)

The documents to be submitted for applying for short term stay visa for business affairs (conference, business talk, cultural exchange, sports exchange etc.), who are subject to the new measures (27) are as follow.

Please note that your application will not be accepted if there are any missing documents.

Those who intend to apply for Short term stay visa for acquaintance visits or sightseeing purposes are not eligible.

Required documents	Qty	Note
<i>Provided by visa applicant</i>		
Valid passport	1	Two or more pages for pasting visa
Copy of valid passport	1	Only page written personal information on A4 paper
Visa application form	1	Paste a photo for visa if there are any omission in the description, it will be not accepted
Mission Letter (Letter of order for business trip)	1	<ul style="list-style-type: none"> • Free style format • Mentioning name, position, travel purpose, duration and who pay for travel expenses (<i>issued by the corporation for which the applicant works</i>)
<i>Provided by inviter in Japan</i>		
Reason for invitation	1	
Letter of guarantee	1	
Namelist of visa applicants	1	When the number of applicants is more than 2 persons
Schedule of stay	1	Daily activities from the date of arrival to the date of departure, arriving and departing flight information, name of loading place and contact number
Documents related to related to the inviting organization/ corporation	1	<ul style="list-style-type: none"> • Institution registration or an overview of corporation/ organization • Company profile brochure (describe the actual activities and contents of company)
A copy of The certificate for completion of registration to the Entrants, Returnees Follow-up System (ERFS)	1	<ul style="list-style-type: none"> • Online application Please refer Ministry of Health, Labour, and Welfare (written in Japanese only) for more information

- In the process of examination, you may be required to submit other additional documents.
- Documents to be submitted should be A4 size printed on one side.
- The duration of the issued document should be within 3-month from the date of issue, and be submitted within its validity period.
- The **Originals** are needed for documents with no specific indication