

## Proxy application request (**SAMPLE**)

To Embassy of Japan in Cambodia

We, **Malis Travel and Tour**, will apply for Japanese visa requested by **10** applicants (list attached) to the Embassy of Japan in Cambodia as a proxy visa application agency.

Date of application to the Embassy: **16 JAN 2020**

Date of arrival in Japan: **25 JAN 2020**

The staff in charge of our company for proxy applications is as bellow:

Name: **Nov Kompheak**

DOB: **05 Feb 1990**

ID Number: **101112356**

Passport Number: **N00012345**

Name of contact person in charge of this application: **Sok Minea**

Contact number: **012 22 33 44**

In accordance with the guidelines of the Embassy of Japan in Cambodia, our company will apply for proxy visa applications and promise to bear responsibility for the trip of all travelers (including returning to Cambodia after the trip).

Date: **16 Jan 2020**

Representative Signature:

**Company seal**