

**「TEMPORARY VISIT」 List of basic documents required for visa application for Cambodian nationals**  
**The Originals are needed for documents with no specific indication**

Purpose of Visit	【Provided by visa applicant】	【Provided from Japan】
<p>➤ <b>Visiting relatives</b>                      Blood relatives, relatives by affinity within the third degree</p> <p>➤ <b>Visiting acquaintance/friend</b></p>	<p>① Passport                      ② Visa application form                      ③ One photo (4.5cm x 4.5cm, background: white)                      ④ Documents to prove ability to pay for travel expenses: (not required when the Japanese side is to bear the expenses)                      - Copy of bank statement, or a certificate of deposit bank balance, or copy of bank account saving passbook, or Certificate of income issued by competent institutions.                      ⑤ Documents to prove kinship                      - (in case of visiting family) Family Record Book, or Residence book(Carnet de Residence) or, Birth Certificate or, Marriage Certificate                      - (in case of visiting a friend) Photos, letters, emails or printed copy of telephone calls record</p>	<p>① Letter of reason for invitation                      ② Namelist of visa applicants (when the number of applicants is more than 2 persons)                      ③ Documents relating to reason for invitation (for visiting relatives, when inviter or spouse is a Japanese)                      ・ Certified copy of official family register                      ④ Schedule of stay(daily activities from the date of arrival in Japan up to the date of departure, arriving and departing flight information, name of lodging place and contact number.)                      ⑤ When the inviter/guarantor is a foreign national : photocopy of both sides of 「valid Resident Card( Alien Registration) or Certificate of Residence (without omission of matters related), and copy of his/her passport (including status items, entry and departure record and residence permission)」</p> <p>* When the guarantor is to pay for the expenses, please submit the documents No. ⑥ -⑧</p> <p>⑥ Letter of guarantee                      ⑦ Either one of the following documents of the guarantor (Note: documents including gross income)                      ・ Certificate of income, Tax payment certificate(issued by office of city,ward,town or village)                      ・ Certificate of deposit balance                      ・ Copy of counterfoil of tax return ( with the seal of reception of the tax office)                      (For e-Tax: submit</p> <p>⑧ A Certificate of residence( with description of his/her family relationship with all family members)</p>
<p align="center"><b>For tourism</b></p>	<p>① Passport                      ② Visa application form                      ③ One photo (4.5cm x 4.5cm, background: white)                      ④ Documents to prove ability to pay for travel expenses                      - Copy of bank statement, or a certificate of deposit bank balance, or Certificate of income issued by competent institutions                      ⑤ Schedule of stay ( daily activities from the date of arrival in Japan up to the date of departure, name of lodging place and contact number)</p>	
<p>➤ <b>For Business affairs,</b>                      conference, business talk, cultural exchange, sports exchange etc.</p>	<p>① Passport                      ② Visa application form                      ③ One photo (4.5cm x 4.5cm, background: white)                      ④ Documents to prove ability to pay for travel expenses:                      - letter of order for business trip issued by the corporation for which the applicant works, or                      - letter of dispatch                      ※ by mentioning the position, travel purpose and whether the institution/corporation pays for the travel expenses or not (free style format)                      ⑤ Certificate of Employment</p>	<p>① Letter of reason for invitation, or statement explaining obvious planned activities                      - contract of business deals between companies, or conference documents, or documents relating to business deals.                      ② Namelist of visa applicants (when the number of applicants is more than 2 persons)                      ③ Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure, arriving and departing flight information, name of lodging place and contact number)                      * When the Japanese side (inviter) is to pay for the expenses, please submit No. ④- ⑤                      ④ Letter of guarantee                      ⑤ Institution registration, or an overview of corporation/organization                      (Note)                      ・ A stock exchange-listed corporation does not need to submit corporation register or an overview of the corporation, if it submits its quarterly corporate report.                      ・ When an individual is extending an invitation, please submit a " Certificate of Employment" in place of the institution registration, or an overview of corporation/organization</p>

※(NOTE) ① The duration of the issued document should be within 3-month from the date of issue, and be submitted within its validity period.

② The Embassy may required supplementary documents, in addition to the above listed documents.

※Concerning a university student (year1 - year 4 ) please submit certificate of enrollment issued by a university or a valid student ID.

③ Embassy of Japan in Cambodia, Embassy's homepage for visa reference <http://www.kh.emb-japan.go.jp/consular/visa/visa-index.htm>

④ Embassy of Japan in Cambodia, email address of Consular Section: [consular.jpn@pp.mofa.go.jp](mailto:consular.jpn@pp.mofa.go.jp)

⑤ In case of underage traveling alone: parent's letter of consent

***List of basic documents required for temporary visit for “ Tourism ”***  
***(For foreign national residing in Cambodia)***

1. A valid passport + valid Cambodian visa (at least 6-month validity + multiple-entry).
2. Visa application form
3. One photo (4.5cmx4.5cm, background: white)
4. .Certificate of employment issued by the employer stating the position, amount of salary and duration of leave of absence.  
.Copy of Company registration/business license and copy tax payment certificate  
(ប័ណ្ណប៉ារ៉ាតង់)
5. Copy of bank account statement for the last 3 months or copy Bank account saving passbook.
6. Foreigners work permit.
7. Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure)

***●The Embassy may require supplement documents, in addition to the above listed documents.***

***List of basic documents required for temporary visit for “ Tourism ”  
(For Chinese living/residing in Cambodia)***

1. A valid passport + valid Cambodian visa (at least 6-month validity + multiple-entry).
2. Visa application form
3. One photo (4.5cmx4.5cm, background: white)
4. .Certificate of employment issued by the employer stating the position, amount of salary and duration of leave of absence.  
.Copy of Company registration/business license and copy tax payment certificate  
(ប័ណ្ណបញ្ជី តំបន់)
5. Copy of bank account statement for the last 3 months or copy Bank account saving passbook.
6. Foreigners work permit.
7. Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure)
8. Air ticket booking confirmation sheet.
9. Hotel booking confirmation sheet.

**●*The Embassy may require supplement documents, in addition to the above listed documents.***