

**「TEMPORARY VISIT」 List of basic documents required for visa application**  
**The Originals are needed for documents with no specific indication**

Purpose of Visit	[Provided by visa applicant]	[Provided from Japan]
<p>➤ <b>Visiting relatives</b></p> <p>Blood relatives, relatives by affinity within the third degree</p>	<p>①Passport            ②Visa application form            ③ One photo(4.5cm × 4.5cm)            ④Certificate of employment issued by the employer stating the position, amount of salary and duration of leave of absence            *For Student: Certificate of enrollment from the school            ⑤Documents to prove ability to pay for travel expenses ( not required when the Japanese side is to bear the expenses)            • Copy of bank statement, or a certificate of deposit bank balance, or copy of bank account saving passbook            ⑥Documents to prove kinship            • Family Record Book, or Residence book(Carnet de Residence) or Birth Certificate, or Marriage Certificate            *In case of underage traveling alone: parent's letter of consent</p>	<p>①Letter of reason for invitation            ②Documents to prove kinship            • Certified copy of family register            ③Schedule of stay(daily activities from the date of arrival in Japan up to the date of departure)            ④When the inviter/guarantor is a foreign national : photocopy of both sides of valid Resident Card( Alien Registration), Certificate of Residence (without omission of matters related) and copy of his/her passport (including status items, entry and departure record and residence permission)            * <b>When the guarantor is to pay for the expenses, please submit the documents No. ⑤-⑦</b>            ⑤Letter of guarantee            ⑥Either one of the following documents of the guarantor (Note: documents including gross income)            • Certificate of income, Tax payment certificate(issued by office of city,ward,town or village)            • Certificate of deposit balance            • Copy of counterfoil of tax return ( with the seal of reception of the tax office)            (For e-Tax: submit 「Notification Receipt」 and 「Final Tax Return」            • Certificate of Tax payment (Form 2)            ⑦When the guarantor is a Japanese, a Certificate of residence( with description of his/her family relationship with all family members)</p>
<p>➤ <b>Visiting acquaintance/ friend</b></p> <p>➤ <b>Tourism</b></p>	<p>&lt;For tourism purpose, if the applicant pays for his/her own expenses, only the below mentined documents are required&gt;</p> <p>①Passport            ②Visa application form            ③One photo (4.5cm × 4.5cm)            ④Certificate of employment issued by the employer stating the position, amount of salary and duration of leave of absence            *For Student: Certificate of enrollment from the school            ⑤Documents to prove ability to pay for travel expenses (if the applicant bears his/her own expenses)(If the applicant has a job)            • Copy of bank account statement, or deposit bank balance (If the applicant operates his/her own company/business)            • Company registration/business license            • Copy of bank account statement, or deposit bank balance            ⑥Schedule of stay (for tourism) (daily activities from the date of arrival in Japan up to the date of departurre)            ⑦Family record book/ residence book(Carnet de Residence)            * In case of underage traveling alone: parent's letter of consent</p>	<p>&lt;When visiting acquaintance/friend, the below additional documents are required&gt;</p> <p>①Letter of reason for invitation            ②Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure)            ③Copy of passport (personal data page, entry,departure record, item concerning residence permission)            * <b>For visiting acquaintance/friend, when the guarantor is to pay for travel expenses, please submit the documents No. ④-⑤</b>            ④Letter of guarantee            ⑤Either one of the following documents of the guarantor (Note: documents including gross income)            • Certificate of income, Tax payment certificate(issued by office of city,ward,town or village)            • Certificate of deposit balance            • Copy of counterfoil of tax return (with the seal of reception of the tax office)            (For e-Tax: submit 「Notification Receipt」 and 「Final Tax Return」            • Certificate of Tax payment (Form 2)            * Certificate of residence(issued by City Hall or Ward office in Japan)            (When the applicant stay in the residence of acquaintance/friend)</p>
<p>➤ <b>For Business affairs, seminar etc.</b></p>	<p>①Passport            ②Visa application form            ③One phto (4.5cm × 4.5cm)            ④Certificate of employment and mission letter issued by the institution/corporation for which the applicant works.            ※By mentioning the position, travel purpose and whether the instition/corporation pays for the travel or not ( free style format)            ⑤Institution/corporation registration and Tax payment certificate            ⑥Family record book/ residence book(Carnet de Residence)</p>	<p>①Letter of reason for invitation            ②Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure)            * <b>When the guarantor is to pay for the expenses, please submit the documents No.③-④</b>            ③Letter of guarantee            ④Institution registration, or an overview of corporation/organization (Note)            • A stock exchange-listed corporation does not need to submit corporation register or an overview of the corporation, if it submits its quarterly corporate report.            • When an individual is extending an invitation, submit a " Certificate of Employment" in stead of the institution registration or an overview of corportation/organization</p>

(NOTE) ①The duration of the issued document should be within 3-month from the date of issue, and be submitted within its validity period. ②  
 The Embassy may required supplementary documents. in addition to the above listed documents.  
 ③Embassy of Japan in Cambodia, Embassy's homepage for visa reference <http://www.kh.emb-japan.go.jp/consular/visa/visa-index.htm>  
 ④Embassy of Japan in Cambodia, email address of Consular Section: [consular\\_jpn@pp.mofa.go.jp](mailto:consular_jpn@pp.mofa.go.jp)