

「TEMPORARY VISIT」 List of basic documents required for visa application
The Originals are needed for documents with no specific indication

Purpose of Visit	【Provided by visa applicant】	【Provided from Japan】
<p>➤ Visiting relatives</p> <p>Blood relatives, relatives by affinity within the third degree</p>	<p>①Passport ②Visa application form ③ One photo(4.5cm × 4.5cm) ④Certificate of employment issued by the employer stating the position, amount of salary and duration of leave of absence ⑤Documents to prove ability to pay for travel expenses (not required when the Japanese side is to bear the expenses) ・Copy of bank statement, or a certificate of deposit bank balance, or copy of bank account saving passbook ⑥Documents to prove kinship ・Family Record Book, or Residence book(Carnet de Residence) or Birth Certificate, or Marriage Certificate</p>	<p>①Letter of reason for invitation ②Documents to prove kinship ・Certified copy of family register ③Schedule of stay(daily activities from the date of arrival in Japan up to the date of departure) ④When the inviter/guarantor is a foreign national : photocopy of both sides of「 valid Resident Card(Alien Registration), Certificate of Residence (without omission of matters related) and copy of his/her passport (including status items, entry and departure record and residence permission」</p> <p>* When the guarantor is to pay for the expenses, please submit the documents No. ⑤ -⑦</p> <p>⑤Letter of guarantee ⑥Either one of the following documents of the guarantor (Note: documents including gross income) ・Certificate of income, Tax payment certificate(issued by office of city,ward,town or village) ・Certificate of deposit balance ・Copy of counterfoil of tax return (with the seal of reception of the tax office) (For e-Tax: submit 「Notification Receipt」 and 「Final Tax Return」 ・Certificate of Tax payment (Form 2) ⑦When the guarantor is a Japanese, a Certificate of residence(with description of his/her family relationship with all family members)</p>
<p>➤ Visiting acquaintance/ friend</p> <p>➤ Tourism</p>	<p>◀For tourism purpose, if the applicant pays for his/her own expenses, only the below mentined documents are required▶</p> <p>①Passport ②Visa application form ③One photo (4.5cm × 4.5cm) ④Certificate of employment issued by the employer stating the position, amount of salary and duration of leave of absence ⑤Documents to prove ability to pay for travel expenses (if the applicant bears his/her own expenses)(If the applicant has a job) ・Copy of bank account statement, or deposit bank balance (If the applicant operates his/her own company/business) ・Company registration/business license ・Copy of bank account statement, or deposit bank balance ⑥Schedule of stay (for tourism) (daily activities from the date of arrival in Japan up to the date of departurre) ⑦Family record book/ residence book(Carnet de Residence)</p>	<p>◀When visiting acquaintance/friend, the below additional documents are required▶</p> <p>①Letter of reason for invitation ②Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure) ③Copy of passport (personal data page, entry,departure record, item concerning residence permission)</p> <p>* For visiting acquaintance/friend, when the guarantor is to pay for travel expenses, please submit the documents No. ④-⑤</p> <p>④Letter of guarantee ⑤Either one of the following documents of the guarantor (Note: documents including gross income) ・Certificate of income, Tax payment certificate(issued by office of city,ward,town or village) ・Certificate of deposit balance ・Copy of counterfoil of tax return (with the seal of reception of the tax office) (For e-Tax: submit 「Notification Receipt」 and 「Final Tax Return」 ・Certificate of Tax payment (Form 2)</p>
<p>➤ For Business affairs, seminar etc.</p>	<p>①Passport ②Visa application form ③One phto (4.5cm × 4.5cm) ④Certificate of employment and mission letter issued by the institution/corporation for which the applicant works. ※By mentioning the position, travel purpose and whether the instition/corporation pays for the travel or not (free style format) ⑤Institution/corporation registration and Tax payment certificate ⑥Family record book/ residence book(Carnet de Residence)</p>	<p>①Letter of reason for invitation ②Schedule of stay (daily activities from the date of arrival in Japan up to the date of departure)</p> <p>* When the guarantor is to pay for the expenses, please submit the documents No.③-④</p> <p>③Letter of guarantee ④Institution registration, or an overview of corporation/organization (Note) ・A stock exchange-listed corporation does not need to submit corporation register or an overview of the corporation, if it submits its quarterly corporate report. ・When an individual is extending an invitation, submit a " Certificate of Employment" in stead of the institution registration or an overview of corportation/organization</p>

(NOTE) ①The duration of the issued document should be within 3-month from the date of issue, and be submitted within its validity period.

② The Embassy may require supplementary documents, in addition to the above listed documents.

③Embassy of Japan in Cambodia, Embassy's homepage for visa reference <http://www.kh.emb-japan.go.jp/consular/visa/visa-index.htm>

④Embassy of Japan in Cambodia, email address of Consular Section: consular.jpn@pp.mofa.go.jp